

**Executive Meeting**  
**11/21-16**  
**Bargaining Team Selection**

**Attendance:** Becky Ackley, Tony Duckworth, Greg Bessinger, Linda Katchmar, Linda Andrews Crystal Taylor, Joie Moore, Jessica Seymore , Boni Culp, Lisa Osborn, Pamela Swartz, Tamara Jarrell

Meeting called to order: Minutes approved by Lisa and second by Greg at 4:50p.

Labor Management meeting

- Duty Aides
  - No contact with parents
  - Making sure duty aides are not listed as teacher of record on class lists
  - Major changes to job descriptions will be in written form from now

*More Questions that came up at tonight's meeting*

How many kids can one duty aide be in charge of at one time?

Why is a duty aide doing two jobs at the same time?

- Electronic Purchase
  - We are not allowed to purchase through payroll deduction-State Mandated
- Bargaining year
  - District office was on board with starting early
  - They do not want to negotiate over summer
- Times for Parent/Teacher Conferences
  - Asked for better notice on when we are suppose to do
  - District will send out email or letter so everyone will know when you are suppose to be there

*More Questions that came up at tonight's meeting*

- Can we make sure it is legal for parapros to sit in with conferences and we are allowed to talk?
- Where is Spec. Ed protection during conferences?
- Why am I at the conferences?
- Calamity Days
  - Email was sent out by Valerie Browning-Thompson
    - Find out when and if you are to report to work
- Laptop Grant
  - Laptop came in and was given to Boni.
  - She was asked to share with Becky (Treasurer)
    - Boni handed off laptop to Becky that night
    - She needs it to get things going on the finances
  - All repairs and upgrades are on us

## New Business

1. Emily resigned position as Treasurer
  - a. We wish her the best
2. Bargaining Committee
  - a. 6 members plus **Sara**
  - b. They will have 2 board members
    - i. We will find out who they are at a later date
  - c. Time commitment for committee
    - i. You can not miss meeting
    - ii. You can not miss behind the scene meeting
    - iii. Schedule has to be flexible
    - iv. After School
      1. Unless Val releases us from work, but not going to happen
    - v. Come up with proposal
      1. Meet and give them ours
      2. They give us theirs
    - vi. Set up more meetings (3)
    - vii. Confidentiality
      1. Only certain things can be shared
    - viii. Appointed
      1. Jessica
      2. Linda K.
    - ix. Nominated
      1. Joie Moore-accepts. Is a Duty Aide at Central High School
      2. Greg Bessinger-accepts. Is a Custodian at North High School
      3. Pam Swartz-accepts. Is a ParaProfessional at Tollgate Middle (MD)
      4. Boni Culp-accepts. Is a ParaProfessional at Harmon( ED)
    - x. Jessica and Sara will discuss nominations

## **Job Description Project**

Cheryl is finishing this up.

Debra is sending the last four out to her.

We will be getting them on the website as soon as we have them complete.

The pay scale will be on the website also.

Joie made a motion to purchase stamps and envelopes. Tony 1st and Joie 2nd the motion. Becky will now get what she needs.

Meeting adjourned at 6:00p: Cheryl 1st and Greg 2nd.